

School District #62 (Sooke)

DISTRICT PARENTS’ ADVISORY COUNCIL (DPAC)	No.: D-203
	Effective: Jan. 24/06 Revised: Oct. 28/14

ADMINISTRATIVE REGULATIONS

Regulations for the District Parent Advisory Council (DPAC) are:

1. Establishment and Dissolution
 - 1.1 Under Section 8.4(1) and (2) of the *School Act*, elected Officers of a school parents’ advisory council may make application to the Board for the establishment of a district parents’ advisory council. Upon receipt of an application, the Board shall establish a district parents’ advisory council.
 - 1.2 The DPAC shall establish a constitution and file a copy with the Board.
 - 1.3 The DPAC shall make bylaws governing its meetings and the business and conduct of its affairs, including bylaws governing the dissolution of the council.
 - 1.4 Upon request, the DPAC shall provide copies of all meeting agendas and minutes to the Board through the Secretary-Treasurer of the District.
2. Membership shall be composed of:
 - 2.1 One representative elected or appointed by each schools’ Parents’ Advisory Council.
3. Trustees and the Superintendent or his/her designate shall attend as invited liaisons.
4. The function of the DPAC will be to:
 - 4.1 Develop, maintain and support communications among parents, educators, administrators, the Board of School Trustees and B.C.C.P.A.C.
 - 4.2 Encourage, develop and maintain parent involvement within School District #62 (Sooke).
 - 4.3 Make recommendations to the Board on district-wide matters relating to the education and well-being of students.
 - 4.4 Provide a means of communication between school parent advisory councils to assist with and co-ordinate activities common to these groups.
5. The DPAC will not involve itself in discussion of individual, school or district personnel, students or parents.

6. A representative from the DPAC shall be provided a place on the regular Board meeting agenda.
7. The Board will support the DPAC by providing:
 - 7.1 meeting space as needed for DPAC meetings free of charge in district facilities.
 - 7.2 use of the school district mail system for DPAC materials and agendas.
 - 7.3 the DPAC with funds in November of each year to educate parents about various parents' issues at a minimum rate of \$0.30 per student and \$175 per school subject to an annual Board review.
 - 7.4 paper and photocopying equipment for any DPAC publications.
 - 7.5 a file cabinet and space for Executive to work on DPAC business.
 - 7.6 web space for the DPAC and e-mail addresses for the Executive members of the DPAC, upon request.

The Board will invite the DPAC to select parent representatives to participate in District committees where parent involvement is appropriate.